



Emory Healthcare Observership Prerequisites for Emory Undergraduate Students

Emory University Undergraduate Student Qualifications:

Students must first have approval from a sponsoring healthcare provider. Pre-Health Advising and Emory Healthcare do not match students with Observership opportunities. Before engaging in an Observership Experience, Emory University undergraduate students are required to obtain an Observership Attestation from Emory Pre-Health Advising confirming that the prerequisites have been met.

Emory Undergraduate Student Observership Prerequisites:

(Observership experiences are not guaranteed):

- Emory University undergraduate student must be classified as a current, full-time enrolled student in good academic standing and must have completed at least one full-time semester.
- Emory University undergraduate student is required to be in Good Standing. Conduct and Honor Code violations will be assessed by a Pre-Health Advisor.
- Emory University undergraduate student must have a minimum 2.0 overall grade point average.
- Emory University undergraduate student must have a minimum of 25 documented hours in a clinical setting. These hours may come from clinical volunteering or clinical research. Hours at any branch of Emory Healthcare, the Atlanta VA Medical Center, Children's Healthcare of Atlanta, Grady Memorial Hospital, Northside Hospital, or Atlanta Medical Center are preferred. Hours from outside locations will be considered on a case-by-case basis.
- Emory University undergraduate student must have a documented passing score on the two required HIPAA training courses, HIPAA@Emory and HIPAA Security. Instructions for completing the training modules can be found here: <http://bit.ly/2P94o1i>.

These prerequisites were established by Emory Healthcare. Pre-Health Advising cannot grant exceptions to the requirements listed above.

Upon completion of the prerequisites, the Emory University undergraduate student must complete the [Observership Attestation Application](#). Student should have documentation of clinical volunteer/research hours and screenshots of scores for HIPAA training courses, as the student will need to attach these to the application. After the student submits the Observership Attestation Application, a Pre-Health Advisor will contact the student to discuss the prerequisites. Please allow five (5) business days for PHA to verify the prerequisites.

If all prerequisites have been met, the Emory University undergraduate student will receive an Observership Attestation from PHA. From this point, the student must satisfy the requirements and complete all forms required by the Emory Healthcare Observership Policy. The sponsor or hosting department will assist the EU student in gathering the required documents. **Emory University students must receive the Observership Attestation from PHA and be granted approval from the Emory Healthcare Department in which the observation will take place, prior to Chief Medical Office (CMO) approval of observation arrangement.**

Emory University students will be required to submit a final reflection report at the end of the Observership experience.